

**Review Procedure**  
**for scientific articles / papers submitted for publication**  
**in the Institute for Women's Studies Journal**  
**hereinafter referred to as the Journal**

1. To review each paper, two independent reviewers affiliated in another unit than the Author of the article are appointed.
2. The Author(s) and Reviewers do not know their identities (the so-called "double-blind review process").
3. The review is submitted in written and in an electronic form to the Editorial Board. It is considered a clear conclusion as to the admission of the paper for publication or its rejection.
4. The rules on reviewing papers and the review form are available on the Journal's website.
5. The names of the Reviewers of individual papers / issues are not disclosed; the Journal publishes the List of Reviewers.
6. The Reviewers are appointed by the Editor-in-Chief.
7. The Author(s) declares that the submitted paper is a result of their creativity and does not infringe rights of other people.
8. After the Editorial Board's admission of the paper for publication, it is qualified for the subject area after consultation with the Thematic Editor.
9. The Author(s) declares that the submitted paper is an Author's work not related to ghostwriting and guest authorship.
10. The Editorial Board documents all manifestations of scientific misconduct.
11. Good practices in review procedures:
  - a. 2011: Good practices in reviewing procedures in science. Warsaw: Ministry of Science and Higher Education. Information available online:  
[http://bbn.uksw.edu.pl/sites/default/files/dobre\\_praktyki.pdf](http://bbn.uksw.edu.pl/sites/default/files/dobre_praktyki.pdf) (in Polish; 08.02.2018).
  - b. 2013: Most common reasons for journal rejections. Available online:  
<https://www.editage.com/insights/most-common-reasons-for-journal-rejection> (in English; 08.02.2018).